Progress Note Screen Icon Guide

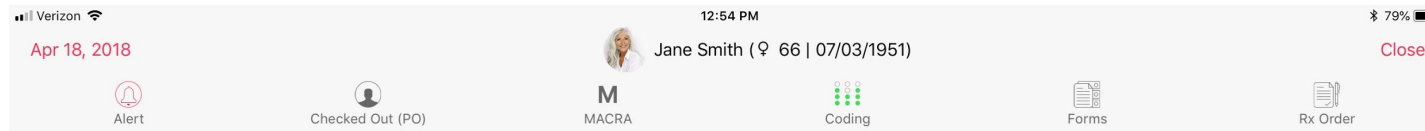|	
Billing	Long hold for shortcut to turn on/off billing and E&M coding. Tap once to edit Problem Points, Data Reviewed, Risk, and modifiers.
Chart Summary	Print demographic and medical summary, add favorite pharmacies, take patient photo, view appointment statistics.
Reconciliation	Turns blue when new data entered into the check-in kiosk or patient portal. Tap Select All > Done to include info in History section.
Timeline	View Encounters, Notes and Alerts, To Do tasks, and Follow-Ups chronologically.
Photo Album	Filter by location, procedure, or problem. Compare two photos side by side.
Patient Biopsy Log	Access the patient-centric biopsy log to review pathology specific to this patient.
Patient To Do's	Tap to access all to To Dos that are specific to this patient.
Chart	Long hold for shortcuts into Problems, Documents, Care Team, To Do tasks, and Notes & Alerts.
Vital Signs	Shortcut to enter temperature, BP, weight, BMI, etc.
Physical Exam	Shortcut into 3D body map. Long hold for Normal Exam, Fitzpatrick scale, and Linear Exam.
Assessment and Plan	Shortcut into the Assessment and Plan section where you can edit exam details that you want to appear on the progress note.
Review	View and pull forward past problems and associated locations on the 3D body map.
Medications	Prescribe, edit prescriptions, or review prescription history.
Labs & Imaging	Long hold to order laboratory or imaging tests.
Follow-Up	Add a Follow-Up, Reminder, or To Do associated with a particular diagnosis.
Procedure Notes	Edit the text of a procedure note.
Letters	Generate a general referral letter or a letter from the letter templates (fully customizable).
Label Printer	Print the specimen label for a biopsy.
Lock	At midnight the day of the appointment, the note will lock. Long hold and tap on the Subjective/Objective lock icons to unlock.
EZ Check-Out	Outstanding items to be addressed before the patient leaves the office.
Sign Off	Tap to sign off the progress note (Provider only). Once signed off, the icon will become a paperclip for the ability to add an Addendum.

Date			
Access Past, Upcoming, Virtual, and All Encounters for the patient.			

◀ Apr 18, 2018 — 12:54 PM — Jane Smith (♀ 66 | 07/03/1951) — Close **▶**

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Alert	Appointment Status	MACRA	Coding	Forms	Rx Order
Turns red if there's an alert or Unsigned Consent	Change appointment status and room number	Will turn red when some available Quality measures have not been addressed.	View the CPT and ICD-10 codes generated for the visit, view the breakdown of points toward the suggested E&M code, add a Billing Note, change the patient to New/Established.	View all PDFs associated with this visit, including the Progress Note, Procedure Notes, requisitions, and signed consents.	Print and/or electronically send prescriptions added in the Rx screen.

Close
Close the Progress Note and go back to the previous screen (Chart, Schedule, etc.)